

# MAILING INSTRUCTIONS

## SHIPPING INSTRUCTIONS

### To the Fair:

If you wish to send displays or literature for use during your visit,  
please send to the following address:

WorkForce 2010  
Marquette University  
Attn: Jillian Marx, Room 245  
Alumni Memorial Union  
1442 W. Wisconsin Avenue  
Milwaukee, WI 53233

### From the Fair:

## IMPORTANT:

### SHIPPING YOUR DISPLAY HOME AFTER THE FAIR?

If you have a display or box that you wish to have shipped out after the Fair, please follow these directions:

1. **Make sure that you have the necessary paperwork (UPS, FedEx form etc.) filled out with your company account number.**
2. Tape the form to your case/material to be shipped.
3. Bring the display case to the Lynch Lounge (lobby of ballroom) after the Fair and register it with a WorkForce staff member.